

**Kingsley Area Schools**  
**REGULAR BOARD MEETING MINUTES**

**September 9, 2024**

**\*\*Meeting will be held in the High School Library at 6:00 P.M.\*\***

Upon request to the Superintendent, the District shall make reasonable accommodations for a person with disabilities to be able to participate in this meeting.

**6:00 P.M. Call to order the Regular Meeting of the Kingsley Area Schools Board of Education.**

**I. ROLL CALL**

Ian McKinley not present. All other members present.

**II. APPROVAL OF AGENDA**

Motion to approve the agenda with the amendment of adding Jason Roelofs (Student Resource Officer) as section F of the Administrators Reports made by Max Anderson

Tina Schelich - 2nd                      6-0                      Carries

**III. CONSENT AGENDA**

A. Approval of Minutes

1. Regular Meeting Minutes 8/12/2024
2. Finance Committee Meeting Minutes 9/4/2024

B. Resignations/Hiring

1. Hiring of Cheryl Wistrand as GSRP Assistant Teacher
2. Hiring of Jodi Hubbard as First Grade Teacher
3. Hiring of Joy Reist as Assistant Cross Country Coach
4. Resignation of Elementary Paraprofessional Jennifer Heglin

C. Payment of bills

- a. We ask the Board for a motion to pay the bills in the amount of \$363,175.38

Motion to approve the consent agenda as presented made by Kelly Saxton  
Josh Green - 2nd                      6-0                      Carries

**IV. ADMINISTRATORS REPORTS**

- a. Student Report
- b. Elementary
- c. Middle School

- d. High School
- e. Athletics
- f. Student Resource Officer Report

**V. BOARD REPORTS/REQUESTS**

- Policy Committee is meeting on 9/12/24 to review policy changes.
- Budget updates were presented by Finance Director Nadia Hoover, as well as the recent audit report.
- Facilities Committee will be scheduling to meet soon to discuss upcoming projects.
- Trane is completing a study of the district's energy efficiency and usage along with the condition of our HVAC systems. The results of this study will assist with prioritizing improvements needed in each building.

**VI. PUBLIC COMMENT**

- A parent in the community inquired as to whether the Board of Education could email parents or notify them of policy changes to the handbooks when they occur.

**VII. DISCUSSION**

- a. Graduation Date
  - The Board of Education has determined that the 2025 Graduation date will remain the same and any discussion or changes to the graduation date will be postponed until the 2025-2026 school year calendar is being built.

**VIII. SUPERINTENDENT'S UPDATE**

It has been a great start to the school year. The front doors on the MS and HS have been replaced. Hoping to get the elementary done in early Nov. Trane should be in touch soon about the results of their energy study.

**IX. DISCUSSION AND ACTION**

- a. Emergency Operations Plans
  - Motion to adopt the 2024-2025 Emergency Operations Plan made by Kelly Saxton Tina Schelich - 2nd 6-0 Carries
- b. 2024 - 2025 Course Catalogs for Elementary, Middle, and High School
  - Motion to adopt the Elementary, Middle school, and High school Course Catalogs as presented to the Board of Education made by Courtney Guy Max Anderson - 2nd 6-0 Carries

**X. BOARD ROUND TABLE**

- Welcome new staff and returning staff and students.
- The Board of Education commends the staff on a smooth first week back at school.
- Thank you Mrs. Hoover for all of your hard work on the recent audit.

- Thank you to all staff who worked over the summer to ensure the school was prepared for this school year.

**XI. 2024 MASB SUPERINTENDENT EVALUATION TRAINING**

- Presented by Shawn Lewis-Lakin from MASB.

Ian McKinley arrived at 7:03 p.m.

**XII. ADJOURNMENT**

Tina Schelich - 1st Max Anderson - 2nd 7-0 Carries  
Adjourned at 7:59 p.m.

**Kingsley Area Schools Board of Education:**

Vivien Snyder - President / Kelly Saxton - Vice President / Max Anderson – Treasurer / Tina Schelich - Secretary / Josh Green - Trustee / Courtney Guy - Trustee / Ian McKinley - Trustee

**Kingsley Area Schools Vision Statement:**

“Kingsley Area Schools and the community share the responsibility of educating all students to become productive citizens and lifelong learners.”