

Kingsley Area Schools
REGULAR MEETING MINUTES

June 24, 2024

****Meeting will be held in the High School Library at 6:00 P.M.****

Upon request to the Superintendent, the District shall make reasonable accommodations for a person with disabilities to be able to participate in this meeting.

6:00 P.M. Call to order the Regular Meeting of the Kingsley Area Schools Board of Education.

Meeting called to order by Vice President Kelly Saxton in place of Vivien Snyder, who was not present.

1. BUDGET HEARING

- Presentation of L-4029. Tax rate request form.
- Presentation of final 2023-2024 general fund budget.
- Presentation of proposed 2024-2025 general fund budget.
- Presentation of final 2023-2024 food service fund budget.
- Presentation of proposed 2024-2025 food service fund budget.
- Presentation of final 2023-2024 student/school activity fund budget.
- Presentation of proposed 2024-2025 student/school activity fund budget.

Public Comment on budgets as presented.

- Community members asked about the funds for prom and additional grade level activities, like the Step Up 8th Grade dance. Finance Director Nadia Hoover offered clarification on the source of the funds.

2. ROLL CALL

- Vivien Snyder not present. All other members present.

3. APPROVAL OF AGENDA

1st - Tina Schelich 2nd - Courtney Guy 6-0 Carries

4. CONSENT AGENDA

1. Approval of Minutes
 - a. Regular BOE Minutes 5/13/24
 - b. Facilities Committee Meeting Minutes 5/15/24
 - c. Special Meeting Minutes Minutes 6/4/24
 - d. Finance Committee Meeting Minutes 6/6/24
 - e. Curriculum Committee Meeting Minutes 6/11/24
 - f. Policy Committee Meeting Minutes 6/13/24

- g. Facilities Committee Meeting Minutes 6/18/24
- h. Personnel Committee Meeting Minutes 6/19/24
- i. Finance Committee Meeting Minutes 6/19/24

2. Resignations/Hirings

- a. Resignation of High School English teacher Leslie Gardiner effective 6/30/2024
- b. Resignation of High School Mathematics and cross country coach Lisa Dood as of 6/30/2024
- c. Resignation of volleyball coach Amanda Hessem as of 6/30/2024
- d. Hiring of Chelsey Jenkins as Elementary GSRP Preschool teacher for the 24-25 school year
- e. Hiring of Marshall Collins as Elementary School Assistant Principal for the 24-25 school year
- f. Hiring of Tony Taylor as High School Social Studies teacher for the 24-25 school year

3. Payment of Bills

- a. We ask the Board for a motion to pay the bills in the amount of \$513,521.79

1st - Courtney Guy 2nd - Max Anderson 6-0 Carries

5. ADMINISTRATORS REPORTS

N/A

6. BOARD REPORTS/REQUESTS

- The Curriculum Committee met on 6/11/24 to discuss the purchase of SAVVAS MyPerspective ELA curriculum for grades 6-12 for \$122,349.40 and to increase the Amplify ELA curriculum for grades K-5 by \$1,323.00 for an additional section of 5th grade classes. The committee recommends purchase of both items to the full board.
- The Facilities Committee met on 5/15/24 and 6/18/24. At this time, the greenhouse classroom project and Rodes Field stairs have been postponed after bids were received and found to be higher than expected, as well as after the findings from the facilities study were released and more pressing infrastructure projects were found needing to be completed. This includes but is not limited to the middle school roof needing to be replaced. Facilities discussed potential energy saving projects and priority lists.
- The Finance Committee met on 6/6/24 and 6/19/24 to discuss prevailing wage, new hires and resignations, contract negotiations with KESPA which will continue into July, the JrROTC program, and payment for upcoming recommended expenses by other committees. Finance is also recommending an

increase in the threshold of Mr. Rothwell's purchasing abilities per the Michigan revised school code.

- The Personnel Committee met on 6/19/24 regarding 24-25 staff contracts.
- The Policy Committee met on 6/13/24 to review handbook changes in all three building handbooks and recommended all of the suggested changes to the full board for acceptance. Policy also discussed exam incentives and clarification on student absences, which will be included in the handbooks.

7. DISCUSSION ONLY

1. Contract renewal with ESS Midwest for coordination of substitutes for the district for the 2024-2025 school year.
 2. Renewal of the 2019 COVID-19 Learning Plan.
 3. 2024-2025 Michigan High School Athletic Association membership application
 4. Renewal of the Food Service Management Contract with Chartwells for the 2024-2025 school year as approved by the Michigan Department of Education.
 5. Support Staff reductions.
 6. Student Handbooks.
 7. SAVVAS MyPerspectives ELA curriculum for grades 6-12 in the amount of \$122,349.40.
 8. Middle school exterior and district wide painting touch ups from Integrity Painting for \$20,604.90.
 9. Competitive bid threshold and Superintendent's purchase ability.
 10. Increase Amplify ELA curriculum purchase for grades K-5 by \$1,323.00 for additional 5th grade section.
 11. Increase carpet purchase through VanDrie Home Furnishings by \$505.17 for converted office space in the Elementary building.
 12. Approval of transfer of \$250,500 of the winter 2023 property tax levy to the Capital Improvements Fund.
 13. Date of Graduation.
- Courtney Guy left at 6:47 p.m.

8. PUBLIC COMMENT

- KAS Transportation Director Pam Clark spoke regarding the potential graduation date change. Mrs. Clark expressed concern over how changing the date of graduation would affect her ability to use bus drivers due to MDOT regulations.
- Parent Jennifer Robinson addressed the board regarding concerns over the potential graduation date change, concerns regarding discrimination between athletic teams, and observations about building morale and tension among the staff.

9. SUPERINTENDENT'S UPDATE

- Superintendent Rothwell informed the board that he had no additional updates outside of his usual weekly updates to the board. He said he would seek clarification on the concerns brought to public comment.

10. ACTION

1. Motion to approve the contract renewal with ESS Midwest for coordination of substitutes for the district for the 2024-2025 school year.
1st - Max Anderson 2nd - Josh Green 5-0 Carries
2. Motion to approve the renewal of the 2019 COVID-19 Learning Plan for the 2024-2025 school year.
1st - Josh Green 2nd - Max Anderson 5-0 Carries
3. Motion to approve the 2024-2025 Michigan High School Athletic Association membership application.
1st - Tina Schelich 2nd - Josh Green 5-0 Carries
4. Motion to approve the renewal of the Food Service Management Contract with Chartwells for the 2024-2025 school year as approved by the Michigan Department of Education.
1st - Max Anderson 2nd - Tina Schelich 5-0 Carries
5. Motion to approve the reduction of Support Staff Cheri Nesbitt and Anna Scourtes.
1st - Tina Schelich 2nd - Max Anderson 5-0 Carries
6. Motion to approve and adopt the recommended changes to the school handbooks for the 24-25 school year.
1st - Max Anderson 2nd - Tina Schelich 5-0 Carries
7. Motion to approve the purchase of SAVVAS MyPerspectives ELA curriculum for grades 6-12 in the amount of \$122,349.40.
1st - Josh Green 2nd - Max Anderson 5-0 Carries
8. Motion to approve the middle school exterior and district wide painting touch ups from Integrity Painting for \$20,604.90.
1st - Tina Schelich 2nd - Josh Green 5-0 Carries
9. Motion to approve Superintendent's purchase ability to the State Bid threshold per section 1267 and 1274 of the Michigan Revised School Code.
1st - Tina Schelich 2nd - Josh Green 5-0 Carries

10. Motion to approve the increased Amplify ELA curriculum purchase for grades K-5 by \$1,323.00 for additional 5th grade section.
1st - Max Anderson 2nd - Tina Schelich 5-0 Carries
11. Motion to approve the increased carpet purchase through VanDrie Home Furnishings by \$505.17 for converted office space in the Elementary building.
1st - Max Anderson 2nd - Josh Green 5-0 Carries
12. Motion to approve the transfer of \$250,500 of the winter 2023 property tax levy to the Capital Improvements Fund as presented.
1st - Tina Schelich 2nd - Max Anderson
Roll Call Vote: Tina Schelich - Yes Max Anderson - Yes Ian McKinley
- Yes Josh Green - Yes Kelly Saxton - Yes Motion Carries
13. Motion to approve the 2024-2025 L-4029 Tax Rate Request Form.
1st - Tina Schelich 2nd - Max Anderson
Roll Call Vote: Tina Schelich - Yes Max Anderson - Yes Ian McKinley
- Yes Josh Green - Yes Kelly Saxton - Yes Motion Carries
14. Motion to approve the final 2023-2024 General Fund Budget.
1st - Max Anderson 2nd - Josh Green
Roll Call Vote: Tina Schelich - Yes Max Anderson - Yes Ian McKinley - Yes
Josh Green - Yes Kelly Saxton - Yes Motion Carries
15. Motion to approve the proposed 2024-2025 General Fund Budget.
1st - Max Anderson 2nd - Tina Schelich
Roll Call Vote: Tina Schelich - Yes Max Anderson - Yes Ian McKinley
- Yes Josh Green - Yes Kelly Saxton - Yes Motion Carries
16. Motion to approve the final 2023-2024 Food Service Fund Budget.
1st - Tina Schelich 2nd - Max Anderson
Roll Call Vote: Tina Schelich - Yes Max Anderson - Yes Ian McKinley
- Yes Josh Green - Yes Kelly Saxton - Yes Motion Carries
17. Motion to approve the proposed 2024-2025 Food Service Fund Budget.
1st - Max Anderson 2nd - Josh Green
Roll Call Vote: Tina Schelich - Yes Max Anderson - Yes Ian McKinley
- Yes Josh Green - Yes Kelly Saxton - Yes Motion Carries
18. Motion to approve the final 2023-2024 Student/School Activity Fund Budget.
1st - Max Anderson 2nd - Ian McKinley

Roll Call Vote: Tina Schelich - Yes Max Anderson - Yes Ian McKinley
- Yes Josh Green - Yes Kelly Saxton - Yes Motion Carries

19. Motion to approve proposed 2024-2025 Student/School Activity Fund Budget.

1st - Ian McKinley 2nd - Max Anderson

Roll Call Vote: Tina Schelich - Yes Max Anderson - Yes Ian McKinley
- Yes Josh Green - Yes Kelly Saxton - Yes Motion Carries

11. BOARD ROUND TABLE

- Board members inquired about and discussed the changes in the facilities project, including the stairs at Rodes field. Mr. Rothwell said he is working with Athletic Director Mitch Miggenburg to assess a better spot for gates and the current gate erosion has been refilled with dirt and replanted with grass.
- Board members said they would like more information on potential hires before approving them during board meetings and asked about decision making processes and board member involvement.
- Thank you to the staff who are leaving for your time in KAS, and welcome new hires.
- Thank you Mrs. Hoover for all of your hard work on the budgets.

12. ADJOURNMENT

1st - Tina Schelich 2nd - Max Anderson 5-0 Carries
Adjourned 7:27 p.m.

Kingsley Area Schools Board of Education:

Vivien Snyder - President / Kelly Saxton - Vice President / Max Anderson – Treasurer / Tina Schelich - Secretary / Josh Green - Trustee / Courtney Guy - Trustee / Ian McKinley - Trustee

Kingsley Area Schools Vision Statement:

“Kingsley Area Schools and the community share the responsibility of educating all students to become productive citizens and lifelong learners.”